

**Dear Judge,**

The Toowoomba Photographic Society wishes to thank you for considering to judge for us. Below you will find some information about our society and judging for us.

Please ensure you familiarise yourself with the set subject guidelines the Toowoomba Managing Committee has set for each month. Members have entered images based on these guidelines. You can find the guidelines that the Toowoomba Photographic Society have given to members for the set subjects using the link below:

<https://tpsi.org.au/2023-set-subjects/>

There are three competitive grades in our Club:

- **B Grade** – inexperienced, beginner and average photographers or new members to the club. This grade should be judged with care, be provided with the most feedback and be performed more lenient.
- **A Grade** – Intermediate or accomplished photographers who have either moved from B Grade or we graded upon joining. This grade should be judged to a higher standard than that of B Grade, be provided with reasonable feedback.
- **Salon Grade** – our most advanced photographers. This grade should be judged to the highest standard with comments as necessary.

Please note, the Toowoomba Photographic Society has NO limits on awards given out. Do not artificially mark images down to hit an arbitrary percentage of “top marks”. We prefer that images are marked fairly and that if an image deserves an honour, that it is awarded as such.

The awards range from Out of Category to Honours.

Guidelines for our award system are provided in our Aggregate Monthly Competition Award System which can be seen below:

Award	Points	Description
Honour	6	The image has a strong emotional influence, visual impact or creativity and narrative content. The image is exceptional and worthy of special recognition.
Merit	4	The image is well handed technically all or most of the image aspects is above average. It shows some aspects of emotion, impact, creativity or story in its presentation.
Highly Commended	3	The image has been reasonably well produced. Technical aspects and image content have been competently handled, and it shows one aspect of emotion, impact, creativity or story for the viewer.
Commended	2	This is awarded to a photography which may have significant flaws that detract from the image and can be overcome and amended.
Out of Category	0	Use this score to disqualify an entry. An image may be disqualified if <ul style="list-style-type: none"><li>• It is considered not to fit the definition of the Set Subject in any way shape or form.</li><li>• It clearly infringes on another artist's copyright or contains material of an inappropriate nature.</li></ul>

**Extra Awards**

The Toowoomba Photographic Society has TWO extra awards each month.

These can be awarded from ANY grade of ANY score, it does not necessarily have to be the “highest awarded” image.

We ask you as the judge to choose two images which you feel is deserving of either the following:

1. Graham Burstow Award – Judges Choice – Mono Image of the Month
2. Alice Black Award – Judges Choice – Colour Image of the Month.
3. **Please use the following form to submit your awards:**

<https://tpsi.org.au/monthly-image-awards/>

Each month there are a number of categories members can submit images to within their grade.  
Set Subject (Colour or Mono)  
Open (Colour or Mono)  
Creative

**Set Subject Photography** Set subject photography relates to a predefined theme for our members to submit images. Images entered here should relate to the topic and guidelines in some way, even if not immediately apparent. **The images should be judged predominantly on photographic skill,** NOTE: Our subject guidelines have been written in a way that allows creative freedom for our members.

The suggested guidelines for our set subjects can be found here:

<https://tpsi.org.au/2023-set-subjects/>

**Open Photography** Open Photography has no predefined subject and allows for images of any nature.

**Creative Photography** Creative Photography is an extension of conventional photography into a creative work. Its purpose is to stimulate creative thoughts and encourage experimentation with new ideas going beyond a simple photograph. There should be a significant photographic content and inclusion of mixed media of any kind (copy, paint, transfer, digital etc.) is welcome. It can be a collage or a montage. The result must be all the photographers own work, including the original image.

Note: Only assess prints using the physical print but submit your scores and comments using the digital thumbnail that appears in the on-line Print sections.

Once all images have been judged and commented on please notify the committee by e-mail ([committee@tpsi.org.au](mailto:committee@tpsi.org.au)) to finalise the competition.

Your awards and comments will not be visible until after the competition is published (following your judging at our club meeting).

Overall, judging should be performed to the PSQ Judges Manual standard:

[https://www.psq.org.au/uploads/9/2/9/2/92924276/2020-11-26\\_psq\\_judges\\_manual.pdf](https://www.psq.org.au/uploads/9/2/9/2/92924276/2020-11-26_psq_judges_manual.pdf)

Particular section of Note:

On Page 3 we read (excerpt from page)

As skills improve, some people then want to test their skills against other photographers. It can be within the club, or at state, national and international competitions.

It is important for judges to understand the purpose of monthly competitions and how their decisions and comments influence club members.

Above all, we encourage our judges to be respectful and considerate of our members when critiquing images for our clubs. Our objective is to enthuse and inspire our photographers to improve their skills and inspire them to produce better images.

## Request Form from Clubs to Accredited Judges and Understudy Judges

Please use this form as an email contact or as a follow up to a phone request.

<b>JUDGE:</b>	<b>CLUB:</b> Toowoomba Photographic Society	<b>MEETING DATE:</b>
<b>LIVE JUDGING ?</b> <i>*See expenses below</i>	<b>CLUB REPRESENTATIVE:</b> Travis Lord - President	<b>WILL PRINTS BE SENT TO JUDGE?</b> Yes/No Date        /        /
<b>REMOTE JUDGING?</b>	<b>DATE RESULTS REQUIRED:</b>	<b>LOCATION:</b> DeMolay House - Toowoomba
<b>CLUB CONTACT PHONE:</b> 0432 968 486	<b>CLUB EMAIL:</b> committee@tpsi.org.au	<b>CLUB WEBSITE:</b> http://tpsi.org.au

This form has been created by the PSQ Judges Executive, to encourage Clubs to give Judges an accurate description of their Club's requirements.

Please email this form to the judge (not to the Judges Executive).

<b>Name and Definition of Subject # 1</b>	Please copy and paste the SUBJECT DEFINITION as given to the members, into here.
<b>Name and Definition of Subject # 2</b>	Please copy and paste the SUBJECT DEFINITION as given to the members, into here.
<b>Grades to Judge?</b>	
<b>Approximate TOTAL Number of Images?</b>	100, 10% Prints, 90% Digital.
<b>Awards to be given?</b> e.g. Honour, Merit, Acceptance or other	Out of Category, Commended, Highly Commended, Merit and Honour
<b>Is a Photo of the Month/Best Image or similar, to be selected?</b>	Yes, 1x Mono, 1x Colour
<b>Will Travelling Expenses be required?</b> Please note, it is recommended that the Judge be paid travelling expenses. <i>*See <u>note 1</u> below</i>	
<b>Remote Judging Results:</b>	<b>Comments to be done in MyPhotoClub &amp; Presentation to members via Zoom or in Person</b>

**Note 1:** Payment: As all PSQA and USJs are volunteers who give freely of their time to help Clubs, it is asked that, if possible, their travelling expenses of 45 cents per kilometre be paid. Please **NEGOTIATE** the calculation method **BEFORE** the meeting. Options include – reimbursement based on fuel docket, kilometre rate or a set rate that a particular club has established. Should Clubs want to pay by Bank Transfer, please make these arrangements prior to the Judge attending.

**Additional Notes: If you are an understudy – please list your mentor names here**



**The PSQ Management Committee & The Judges Executive thank you for assisting the program.**  
**Please take the time to fill out the Feedback Form on completion of the Judging.**

# JUDGES MILEAGE CLAIM

*Judge Name:*

Home Street Address  
City, ST Postcode  
Phone [number]

**DATE:** 20-Sep-22

**Bill To:**

Treasurer  
**Toowoomba Photographic Society**  
PO Box 339  
Toowoomba Qld 4350  
Phone: 0419794915

**Judging Location:**

DeMolay House  
90 Margaret St, East Toowoomba QLD 4350

DESCRIPTION	AMOUNT
Home to DeMolay House & return	
<b>TOTAL</b>	\$ -

**Bank details:**

BSB: Account No:

If you have any questions concerning this claim, Contact Treasurer

**Email:** [treasurer@tpsi.org.au](mailto:treasurer@tpsi.org.au)

**Please complete this form prior to judging otherwise process delays will occur.**